

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT

March 16, 2021 Minutes

Place: The meeting was held at the Elroy Library, 13512 FM 812, Del Valle, TX and remotely via Zoom.

1. **Call to Order and Roll Call.** President Braxton Gregg called the meeting to order at 7:08 pm. Trustees present were: Braxton Gregg, Rita Luedecke, Gene Burklund, and Tim Johnson. Others in attendance: Joe Gunter, Barbara Durkin, and Lauren Barrett.
2. **Audience Comments/Open Forum.** No action was taken on this agenda item.
3. **Minutes from Special Meeting March 2, 2021.** Several corrections were made to the Minutes submitted, including spelling of Luedecke, Agenda item # 7 was corrected to reflect the March 2 final agenda, and Joe Gunter's name was mistakenly omitted on the appointed Planning Committee formed by Board approval. For clarity on agenda item # 8: Braxton Gregg, Tim Johnson, and Joe Gunter will be the initial committee members with the option of adding community members at a later time. Rita then moved to accept the Minutes from March 2, 2021 special meeting with these corrections. The motion was seconded and unanimously approved.
4. **Action and Discussion Items**
 - a. Barbara reminded the Board that the "Open Meeting Act" training certification must be completed before March 31, 2021 (unless certification of the training taken can be provided for the files). Barbara will re-send the information for online training for those needing to take or retake the training. Please print and provide the certification by the end of the month.
 - b. Library Building Committee Information/Calendar – To get the committee objectives started, the first meeting will be held Wednesday, March 24, 2021 at 7:00 pm.
 - c. Audit Review – The preliminary draft has been received and the auditor has been paid.
 - d. Bookmobile Purchase – Joe and Joe have been investigating sizes and pricing for vans to use for a small Bookmobile to service our outlying District areas. Timing will be discussed for ordering.
 - e. Library re-opening schedule – The pandemic has been downgraded to Stage 3 and Joe plans to open the libraries starting April 19, 2021 for 4 hours, 4 days per week (11:00 am – 3:00 pm, Monday through Thursday). The same curbside services and schedule will remain in place so patrons can utilize those services as they have been.
5. **State of the Libraries Report** – Joe has completed the Annual Library Report early! The security camera installation/upgrades have been scheduled for Elroy and Garfield. At Garfield, new carpet will likely be installed in May. Alexis has continued with storytime and will broadcast on YouTube in April. The relief efforts (food, water, and other distributions) have had great turnouts of grateful community members. Despite the pandemic, sales tax revenues have been good and the District is on target with the Budget for the year. The first Friends meeting will be held next week, Thursday, March 25, 2021 at Garfield, and the Library Conference is at the end of April.

6. **Financial Report** – Barbara presented her report as well as the HDL and Balance sheet. She reported that transfers from CDARs to TexPool have begun (4 are complete so far, with 3 more maturing later this month).
7. **Consider and take possible on open Board position.** No action was taken on this agenda item.
8. **Friends of the ETGLD** – previously discussed/no further action or discussion ensued.
9. **Closed Session** – No closed session.
10. No Closed Session, so no action was taken on this agenda item.
11. **Adjournment** – at 7:36 pm, Rita moved to adjourn the meeting. The motion was seconded and unanimously approved.

Submitted by Lauren Barrett

Approved 4/20/2021