

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
June 21, 2022 Minutes**

Place: The meeting was held at Elroy Library Learning Center, 13512 FM 812, Del Valle, TX.

- 1. Call to Order and Roll Call.** President Rita Luedecke called the meeting to order at 7:01 pm. Trustees present were Rita Luedecke, Britta Becker-Hammer, Braxton Gregg and Gene Burklund. Tim Johnson was absent. Others in attendance: Barbara Durkin, Brittany Burke, Mary Stewart Miller, Ben Rosenberg, Cris Ruebush, and Lauren Barrett.
- 2. Audience comments/Open Forum** – No action was taken on this agenda item.
- 3. Presentation by Cris Ruebush.** Architect from PGAL, Cris Ruebush, outlined ideas and suggestions for preparing to embark on the project of creating a new library for the District. Early on, several decisions must be made by the Board including delivery method (there are 4 main options: hire a construction manager at risk, design-bid-build, competitive sealed proposal, or design build), budget (estimated at approximately 7.5 million dollars), schedule (keeping in mind that it will likely take approximately 1 year to obtain the City of Austin permit. Strongly suggesting the hiring of a construction manager at risk to handle the entire process, Cris entertained questions from the Board. Following, Ben Rosenberg referred to Cris' timeline and explained where in the process it will be realistic to obtain financing. He presented two bids, one of which is a low-interest rate loan approval with an expiration date of 7/28/22. Discussion followed both presentations and included the possibility of hiring Eric Lashley from PLAN (Partners Library Action Network) to assist with the development, construction, and opening of the new library.
 - 6. a.** Britta moved to hire PGAL as the architecture firm for the new library and further give Brittany the ability to negotiate contract details with Andrew Tatgenhorst's input. The motion was seconded and unanimously approved.
- 4. Minutes from May 17, 2022 regular meeting.** Braxton moved to accept the minutes as presented. The motion was seconded and unanimously approved.
- 5. Updates and Discussion Items** – this agenda item was covered with other business, not specifically at this time.
- 6. b. Hiring Eric Lashley as a consultant.** After discussion of the proposal, the Board requested time to get a few questions answered prior to making a decision on this agenda item.
 - c. Elimination of library fines for overdue materials** – Britta moved to approve elimination of fines for overdue materials. The motion was seconded and unanimously approved.
- 7. Library Director report:** Brittany distributed her report and summarized it. Of special note is the improving summer programs which are more interactive and reach a larger age-range of kids. PBS Decibel concluded their coverage of the Del Valle area and ETGLD was represented at their closing event. Mary Stewart Miller and Mary Roach are researching and reaching out in preparation for the arrival of our Mobile Library. On circulation, more books are being checked out, especially Spanish materials (Mary Stewart located an important source of authentic Spanish language materials). Several interesting activities are planned for upcoming events including Zoofari, Girl Scouts meetings and events, and a writing workshop hosted by Austin Bat Cave.
- 8. Mobile Library Update** – covered in LD report.
- 9. Facilities Updates** – Barbara described the electric damage and fix caused after the May Travis County elections. She has found a reliable and reasonable service for mowing/shredding maintenance.
- 10. Financial Report** – Barbara distributed reports and explained them. On all accounts and

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including sales tax revenues, all is well.

- 11. Friends of the Del Valle Libraries, Inc.** - no action was taken on this agenda item.
- 12. Closed session** – no action was taken on this agenda item.
- 13. Adjournment** - At 8:38 pm, Braxton moved to adjourn, the motion was seconded and carried unanimously.

Submitted by Lauren Barrett, Asst. Secretary
Approved 7/19/22