

EAST TRAVIS GATEWAY LIBRARY DISTRICT

Board Meeting Agenda

Regular Meeting: November 16, 2021

Notice is hereby given that a meeting of the East Travis Gateway Library District will be held Tuesday, November 16, 2021, beginning at 7:00 PM. The meeting will be held at the Elroy Library Learning Center, 13512 FM 812, Del Valle, TX. Attendees will be required to be socially distanced and to wear masks.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda. Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time. If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the board should be held or is required to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act.

- 1. Call to Order and Roll Call.**
- 2. Audience Comments/Open Forum.**
- 3. Consider and take possible action on Minutes from August 31, 2021 Special Meeting and October 19, 2021 Regular Meeting.**
- 4. Board Action Items**
 - a. Consider and take possible action on 2022 Holiday/Paid Days off schedule as presented Oct 19.
 - b. Consider and take possible action on 2022 Accrual PTO chart as presented Oct 19.
 - c. Consider and take possible action on 2022 proposed Budget as presented Oct 19.
 - d. Consider and take possible action regarding Auditor for 2021-West, Davis & Co. letter of agreement.
 - e. Complete 2021 Certification of Election Unopposed.
 - f. Consider and take possible action on new Logo.
 - g. Consider and take possible action on 2022 IT Management company.
 - h. Consider and take possible action on Library Policy handbook
- 5. New Library updates – Discuss next steps**
- 6. Library Facilities updates and action items – Barbara**
 - a. Elroy A/C unit.
 - b. Two incidents involving damage and vandalism; one at Elroy and one at Garfield, discussion of details. Consider and take possible action on possible additional security options.
 - c. Leak in Elroy roof during heavy rainstorm. Discuss and take possible action.
- 7. Interim Director Report - Brittany**
- 8. Financial Report-Barbara**
 - a. Update on TexPool Prime account & CD's.
 - b. Consider and take possible action on TML Risk Management Insurance-increase Cyber Security on recommendations from our Rep.

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9. **Friends of Del Valle Libraries, Inc. – Brittany**
10. **Update on open Library Director position.**
11. **Consider and take possible action on items discussed in closed session.**
12. **Adjournment**

Dated November 11, 2021

DocuSigned by:

Braxton Gregg

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Braxton Gregg, President

Certification: On or before November 13, 2021 at 7:00 p.m., a copy of this notice was posted in compliance with the Open Meetings Act, this notice was (1) posted at the front door of 13512 Highway 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) on the official website for the District, ETGLD.org.

DocuSigned by:

Braxton Gregg

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Braxton Gregg, President