

EAST TRAVIS GATEWAY LIBRARY DISTRICT  
Board Meeting Agenda  
Regular Meeting: February 15, 2022

Notice is hereby given that a meeting of the East Travis Gateway Library District will be held Tuesday, February 15, 2022, beginning at 7:00 PM. The meeting will be held at the Elroy Library Learning Center, 13512 FM 812, Del Valle, TX. Attendees will be required to be socially distanced and are encouraged to wear masks.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda. Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time. If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the board should be held or is required to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act.

- 1. Call to Order and Roll Call.**
- 2. Audience Comments/Open Forum.**
- 3. Consider and take possible action on Minutes from November 2021 and January 2022.**
- 4. Updates and Discussion Items**
  - a. Consider and take possible action on update to Policies and Procedures manual.
  - b. Consider and take possible action on update to Employee Handbook regarding ETGLD leave policy.
  - c. Consider and take possible action on Lease agreement prepared for Health Center contractor by attorney Andrew Tatgenhorst.
- 5. Library Facilities updates**
  - a. Consider and take possible action on Garfield Office/Kitchen updates.
  - b. Consider and take possible action on Elroy entry doorknob/locks replace or repair.
- 6. Library Director report – Brittany**
- 7. Bookmobile Update - Brittany**
- 8. Financial Report – Barbara Durkin**
  - a. Consider and take possible action on FNB updates of signature cards to remove/add signers and electronic access.
  - b. Consider and take possible action on TexPool account updates.
  - c. Audit update.
  - d. Consider and take possible action on update of 2022 budget.
- 9. Friends of the Del Valle Libraries, Inc. update – Brittany**
- 10. Closed session**
- 11. Consider and take possible action on items discussed in closed session.**
- 12. Adjournment**

Dated February 11, 2022

DocuSigned by:  
*Rita Luedicke*  
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Rita Luedicke, President

Certification: On or before February 12, 2022 at 7:00 p.m., a copy of this notice was posted in compliance with the Open Meetings Act, this notice was (1) posted at the front door of 13512 Highway 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) on the official website for the District, ETGLD.org.

DocuSigned by:  
*Rita Luedicke*  
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Rita Luedicke, President