

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT

December 15, 2020 Minutes

Place: The meeting was held at the Elroy Library Learning Center, 13512 FM 812, Del Valle, TX and remotely via Zoom for those uncomfortable in a meeting setting.

1. Call to Order and Roll Call. President Braxton Gregg called the meeting to order at 7:04 pm. Trustees present via Zoom were: Braxton Gregg, Rita Luedecke, Gene Burklund and Becky Carwile. Others in attendance in person were: Library Director, Joe Gunter, Barbara Durkin, and Lauren Barrett

2. Audience Comments/Open Forum. No action was taken on this agenda item.

3. Minutes from November 17, 2020 Regular meeting. Rita moved to accept the minutes as presented. The motion was seconded and unanimously approved.

4. State of the Libraries Report - Joe Gunter reported that Garfield is developing a virtual library. There will be a staff meeting Thursday to plan upcoming projects such as creating YouTube storytimes. Garfield's exterior paint will be touched up. Social media will be operated out of the Garfield location. Hot spots and WiFi will be available to patrons as well as virtual children's books through Tumblebooks. Also in process are staff training and investigation of available Grants. Carpet at both libraries will need to be replaced.

a. 2021 ETGLD Budget – The 2020 projections were good and the expenses stayed basically on track with what was projected. Since all the numbers are accurate this year, the 2021 Budget is based on actual data. Rita moved to approve the 2021 Budget. The motion was seconded and unanimously approved.

b. Land purchase - After some discussion, Rita moved to accept the contract as written for \$850,000 with closing date in the end of December. Braxton will follow up with the real estate agent regarding the exact closing date. The motion was seconded and unanimously approved.

c. Covid 19 updates – As the central Texas area is now somewhere between stages 4 and 5, the libraries will remain offering limited service as they have been and not open to the public.

d. Holiday closures - mostly remain the same. This year, Nascar will take place so Elroy will be closed for that weekend, and Juneteenth will become a national holiday, so that will be observed at both libraries as well.

5. Financial Report – Barbara Durkin reported healthy accounts. Recently, she moved additional funds to TexPool. The audit form needs to be signed.

6. Election of Officers for 2021. Rita nominated and moved that Braxton Gregg continue as President for 2021. The motion was seconded and unanimously approved. Gene moved to approve Rita as Secretary for 2021. The motion was seconded and unanimously approved. All Board members will need to recite Oaths of Office. Barbara agreed to be available for notarizing Oaths by appointment.

7. Applications for ETGLD Board – at this time there are no candidates within the District boundaries, so no action was taken on this agenda item.

8. Friends of ETGLD – no action was taken on this agenda item.

9. Closed session – no action was taken on this agenda item.

10. Adjournment – At 7:57 pm., Rita moved to adjourn. The motion was seconded and unanimously approved.

Approved 01/19/2021