

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
August 16, 2022 Minutes

Place: The meeting was held at Elroy Library Learning Center, 13512 FM 812, Del Valle, TX.

- 1. Call to order and Roll Call** - President Rita Luedecke called the meeting to order at 7:02 pm. Trustees in attendance were Braxton Gregg, Rita Luedecke, and Tim Johnson. Britta Becker-Hammer and Gene Burklund were absent. Others in attendance: Barbara Durkin, Brittany Burke, Lauren Barrett, and (after library closing, during LD report) Dawn Scott arrived.
- 2. Audience comments/Open Forum** - No action was taken on this agenda item.
- 3. Minutes from July 19, 2022**, regular meeting - Braxton moved to accept the minutes as presented. The motion was seconded and unanimously approved.
- 4. Election Update** - Barbara has the forms for the Trustees to complete/notarize.
- 5. Library Director report** - Brittany summarized her report noting Mary Roach's valuable attendance at the DVISD back to school program and reported that by July of this year, the District's circulation was up to an annual level from years past. The Del Valle Community Coalition held a great program last Saturday (the 13th) and due to its success, they plan to hold a similar program at Garfield. New furniture has been ordered using the grant from Family Place. Brittany distributed the 2022 ETGLD Plan with updated information highlights. She reported on some observations of other libraries' successful workspaces and also other details to consider for the design of the new library.
- 6. Mobile Library Update** - There are no updates on delivery date for the Mobile Library but she plans to hold a community event to get input on design for the shelving.
- 7. Facility updates:**
 - a. Drywall at Garfield office area – tabled until next month's meeting.
 - b. Elroy's septic – Barbara reported that it is in good shape now and the service was excellent.
- 8. Financial Report** - Barbara presented the financial report with details of sales tax revenues and budget review. Everything is in good shape and she has been moving funds as needed so it is invested soundly. Draft of the proposed 2023 Budget draft will be submitted next meeting to allow time for changes and November approval.
- 9. 2023 Budget** – as reported, will be submitted in draft form in September with final vote scheduled for November.
- 10. Friends of the Del Valle Libraries, Inc.** – Eric Lashley has agreed to assist in enlisting Friends and getting this going.
- 11. Consider items discussed in closed session.** No closed session.
- 12. Adjournment** – Braxton moved to adjourn at 7:42 pm. The motion was seconded and unanimously approved.

Submitted by Lauren Barrett, Asst. Secretary

Approved 9/20/22

