

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
April 19, 2022 Minutes

Place: The meeting was held at Elroy Library Learning Center, 13512 FM 812, Del Valle, TX.

- 1. Call to Order and Roll Call.** President Rita Luedecke called the meeting to order at 7:02 pm. Trustees present were Rita Luedecke, Braxton Gregg, Gene Burklund, Britta Becker-Hammer, and Tim Johnson (arrived at 7:04 pm). Others in attendance: Barbara Durkin, Brittany Burke, and Lauren Barrett.
- 2. Audience comments/Open Forum** – No action was taken on this agenda item.
- 3. Minutes from March 15, 2022.** Gene moved to accept the minutes as presented. The motion was seconded and unanimously approved.
- 4. Updates and Discussion Items** - covered in later agenda items. No action taken on this agenda item.
- 5. Library Director report:** Brittany distributed her report and summarized it, highlighting several repairs and upgrades to HVAC systems, public computers and security system camera replacements at Elroy; and roof repair, HVAC maintenance and repairs, plumbing upgrades and repairs at Garfield. Numbers of books checked out has increased substantially and the open hours have been extended. Storytimes continue to be strong at Garfield. Brittany has hired a Mobile Library Manager who will begin May 3. Summer Reading Program planning is complete and the staff is looking forward to the summer this year. Brittany plans to attend an event that will announce a new mobile grocery store.
- 6. Mobile Library Update** - Engineers first draft should be ready in about 8 weeks.
- 7. Facility Report** - covered in agenda item 5. New computers arrive next week. The kitchen-office conversion project has started with the roof being completed and now the plumbing is being capped.
- 8. Financial Report** - Barbara summarized reports, including noting balances, higher interest rates, HDL successful identification of sales tax revenues. The audit is complete for 2021. Liability insurance was added to the policy for the vacant Ross Road land. Mowing contract or service is pending.
- 9. Friends of the Del Valle Libraries, Inc.** - No action was taken on this agenda item.
- 10. Closed session** - At 7:36 pm, the Board entered into Closed Session, and
At 7:42 pm, the Board reconvened into Regular Session.
- 11. Adjournment** - At 7:43 pm, Gene moved to adjourn, the motion was seconded and carried unanimously.

Submitted by Lauren Barrett
Assistant Secretary
Approved 05/17/2022