

**Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
January 18, 2022, Minutes**

Place: The meeting was held at Elroy Library Learning Center, 13512 FM 812, Del Valle, TX.

1. **Call to Order and Roll Call.** President Rita Luedecke called the meeting to order at 7:01 pm. Trustees present were Rita Luedecke, Gene Burklund, Britta Becker-Hammer, and Tim Johnson. Braxton Gregg was absent. Others in attendance: Barbara Durkin, Brittany Burke, Lynn Luedecke, and Lauren Barrett. Mary Stewart arrived and joined the meeting, at 7:02 pm.
2. **Audience comments/Open Forum** – No action was taken on this agenda item.
3. **Minutes from December 21, 2021.** Gene moved to accept the minutes as presented. The motion was seconded and unanimously approved.
4. **Board Action Items:**
 - a. Regarding the ramifications of name rebranding, it appears that there will not be any drastic changes required at all. Searches will show both the rebranding name(s) and also ETGLD.
 - b. In reference to an email received: O'Haver Contractors are requesting to use space for their office portable building on the Elroy Road property owned by the District while they are under construction for the new health clinic. Barbara will check with TML regarding our liability and insurance issues. Rita will talk with Andrew to see if there are any concerns.
5. **Library Facilities updates and action items:**

The Elroy roof and fascia repair has been completed with some acoustic tile replacement pending. At Garfield, the kitchen remodel project(s) are still on hold.
6. **Interim Library Director report:** Brittany reported that it has been a calm time allowing her to do planning ahead for programs and upcoming purchases (DVDs continue to be purchased and weeded, planning and setting aside of materials for the bookmobile hopefully still on schedule for the end of May, and planning for the summer programs). Flyers and brochures are now offered in both English and Spanish the Ocean theme for this summer's reading program will focus on younger readers and also will incorporate more graphic books. The annual report time is approaching and Brittany has begun work on it. Mary Stewart is working on an exciting opportunity for a grant through Family Place, and Austin Public Health is looking at Garfield as a possible location for Covid vaccinations. In addition, APH is interested in classes on sex education to be held over the Spring Break. Their requirements of the library would be minimal and depending on the Covid situation, classes could be virtual or in-person. Adult crafting classes, discussed at previous meetings, will begin the end of this month.
7. **Financial Report** – Barbara reported healthy bank account balances she is monitoring and appropriately moving. Starting this month, matching 457 benefits have begun and several employees are participating. As decided last year, the accountant will do a semi-annual review so there is an Agreement for 2022 to be signed.
8. **Friends of the Del Valle Libraries, Inc.** - No action was taken on this agenda item. A ½ page flyer tucked into checked out materials was discussed to get the word out and generate some interest. Brittany will talk to staff about designing something to use for this purpose.
9. **Update on open Library Director position** – Interviews are pending so no action was taken on this agenda item.
10. **Closed session** - At 7:39 pm, the Board entered into Closed Session
At 7:55 pm, the Board reconvened into Regular Session.
11. **Consider and take possible action on items discussed in closed session.**

No action was taken on this agenda item.

Adjournment -at 7:56 pm, Gene moved to adjourn, the motion was seconded and carried unanimously.

Submitted by Lauren Barrett, Asst. to Board

Approved 2/15/22