

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
Place: Elroy Community Library
13512 FM 812, Del Valle, TX 78617

February 18, 2020 at 7:00 p.m.
MINUTES

- 1. Call to Order and Roll Call.** President Braxton Gregg called the meeting to order at 7:02 p.m.. Trustees present were: Braxton Gregg, Becky Carwile, and Eugene Burklund. Rita Luedecke was absent. Others in attendance: Library Director Joe Gunter, Barbara Durkin, Brittany Burke, and Lauren Barrett.
- 2. Audience Comments/Open Forum.** No action was taken on this agenda item.
- 3. Minutes from January 21, 2020 Regular Meeting.** Becky moved to accept minutes as presented. The motion was seconded and unanimously approved.
- 4. Land Donation.** Regarding the generous offer of donation of land by Will from a patron, Becky moved that the District pay for any legal services required to facilitate the donation (documentation, legal fees). The motion was seconded and unanimously approved.
- 5. Computers installed at Creedmoor Community Center.** Due to the confusion of changing computer IT services, the computers at CCC were never fully installed and have been idle. Lauren will share contacts for Robert Wilhite and Brittany will follow up with him. Also, Lauren will try to obtain an opinion and quote from a private computer repair person to see how far from being ready they are and what it would take to complete their install.
- 6. Repairs and Maintenance of Learning Center at Elroy.** Due to major repairs and maintenance required for the Learning Center, no activities can be scheduled for the foreseeable future. The Garfield Library has space and openings for some activities. The Board will hold the March meeting at Garfield.
- 7. Library Director Report.** The AC unit at Garfield completely died and Joe has obtained one quote so far for replacement. Becky will be Joe's contact for choosing from upcoming bids to replace the unit. Joe is still investigating Bookmobile and moving forward with an anticipated purchase sometime later in the year. Also, he has located a suitable piece of land that is for sale within the District and would like the Board to consider this for a possible location for a new library, with the Elroy location to be closed and property sold. Summer reading programs are being planned and Garfield storytimes continue to be well attended.

- 8. Financial Report.** Barbara reviewed the monthly information and budget numbers. Regarding the annual audit, she suggests doing a three-year engagement with Kayla Wallace. The Board agreed to begin the process for the 2019 year as well (since it will be mostly complete at this point). Regarding Sales Tax: Barbara cannot locate “Articles of Incorporation” for the District. Lauren will check with Roger.
- 9. Consider and take possible action on open Board position.** No action was taken on this agenda item.
- 10. Friends of ETGLD.** No action was taken on this agenda item.
- 11. Consider and take possible action on items discussed in Closed Session.** No action was taken on this agenda item.
- 12. Adjournment** – at 8:20 pm, Becky moved to adjourn the meeting. The motion was seconded and unanimously approved.

Lauren Barrett

Administrative Assistant to the President and the Board of ETGLD