

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT

Place: DUE TO RESTRICTION ON GATHERINGS DUE TO CORONAVIRUS, MEETING WAS HELD
REMOTELY VIA ZOOM,.

May 19, 2020 at 7:00 p.m.
MINUTES

1. **Call to Order and Roll Call.** President Braxton Gregg called the meeting to order at 7:13 p.m.. Trustees present were: Braxton Gregg, Rita Luedecke, Becky Carwile, and Gene Burklund. Others in attendance: Library Director Joe Gunter, Barbara Durkin, Brittany Burke, and Lauren Barrett.
2. **Audience Comments/Open Forum.** No action was taken on this agenda item.
3. **Minutes from April 21, 2020.** Rita moved to accept minutes as presented. The motion was seconded and unanimously approved.
4. **Library Director Report/Discussion**
 - a. Plans for reopening of both libraries and updates: Curbside services will begin in about a week (approximately June 1-14). Meanwhile, Jennifer and Brittany are putting together shelving. June 8-14st, staff will be on site for training and preparation for reopening. June 15-28th, (stage 4), lobbies will be open on a limited schedule. Stage 5, June 29th, all areas of libraries will be open on a limited schedule. Beginning in October, the libraries will be open for normal operation (with precautions in place). Rita moved to accept the Library Director's suggestions for reopening the libraries to the public. The motion was seconded and unanimously approved.
 - b. Joe has collected quotes for painting, and one quote seems to be the best option. Becky moved to hire Wow 1 day painting to be completed prior to reopening of Elroy library.
 - c. Bookmobile – decisions and discussions on hold for now due to the coronavirus and possible financial impact.
5. **Financial issues and report.**
 - a. Barbara gave an overview of the monthly report. There were no questions from the Board.
 - b. Annual audits: Gary West is working on them and will forward to Braxton soon.
 - c. Sales tax, TexPool, and CDARs. Sales tax information will be sent to the library. TexPool will be set up either this or next week. Barbara will be adjusting CDARs accounts as suggested by the Board.
6. **New Board member** – a community member expressed possible interest. Brittany will forward contact information.
7. **Friends of the Library** – no action was taken on this agenda item.
8. **Adjournment** - at 7:56 pm, Rita moved to adjourn the meeting. The motion was seconded and unanimously approved.

Lauren Barrett

Administrative Assistant to the President and the Board of ETGLD