

Special Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
March 2, 2021 Minutes

Place: The meeting was held at the Elroy Library Learning Center, 13512 FM 812, Del Valle, TX and remotely via Zoom for those uncomfortable in a meeting setting.

- 1. Call to Order and Roll Call.** President Braxton Gregg called the meeting to order at 7:06 pm. Trustees present via Zoom were: Braxton Gregg, Rita Luedecke, Gene Burklund, and Tim Johnson. Others in attendance were: Library Director Joe Gunter, Barbara Durkin, and Lauren Barrett.
- 2. Oath of Office** – Tim recited Oath of Office for 2021.
- 3. Audience Comments/Open Forum.**
- 4. Minutes from February Regular meeting held February 23, 2021.** Rita moved to accept minutes as written. The motion was seconded and unanimously approved.
- 5. Ratifications of motions made on January 19, 2021 Regular meeting.**
 - a. Rita moved to approve and ratify the motion approving the updated Resolution in the event of a complete library closure due to increase in pandemic danger. The motion was seconded and unanimously approved.
 - b. Rita moved to approve and ratify the motion to renew Atchley and Associates as auditors for 2021. The motion was seconded and unanimously approved.
 - c. Rita moved to approve and ratify the to approve proposed Library Director spending limits for 2021. The motion was seconded and unanimously approved.
 - d. Rita moved to ratify and approve the motion to approve the Bid Policy as written (keep it the same) for 2021. The motion was seconded and unanimously approved.
 - e. Rita moved to ratify and approve the motion to approve amending the By Laws year to end in December (instead of February), a change recommended by the auditor. The motion was seconded and unanimously approved.
 - f. Rita moved to ratify and approve the motion to approve commencement of a new Friends group for ETGLD. The motion was seconded and unanimously approved.
- 6.** Rita moved to approve and ratify the motion made and approved February 23, 2021 to approve the minutes from the January 19 and January 26, 2021 meetings. The motion was seconded and unanimously approved.
- 7.** Gene Burklund agreed to accept the title of Vice President of the Board of ETGLD. Braxton performed Oath of Office for Gene.
- 8.** Rita moved to approve formation of a Planning Committee consisting of Joe Gunter, Braxton Gregg and Tim Johnson from the Board with the option of adding community members to the Committee. The motion was seconded and unanimously approved.
- 9.** Regarding Security system and cameras needing to be upgraded, Rita moved that the Board approve spending up to \$4,000 to upgrade the security systems at Elroy and Garfield. The motion was seconded and unanimously approved.

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- 10.** As recommended by Barbara and discussed in earlier meetings, in order to maximize investments potential, Rita moved to change some maturing existing CDARs funds to TexPool investment. The motion was seconded and unanimously approved.
- 11. Adjournment** – At 7:28 pm, Rita moved to adjourn. The motion was seconded and unanimously approved.

Submitted by Lauren Barrett

Approved March 16, 2021