

Regular Meeting of the Board of Trustees  
EAST TRAVIS GATEWAY LIBRARY DISTRICT

Place: DUE TO RESTRICTION ON GATHERINGS DUE TO CORONAVIRUS, MEETING WAS HELD  
REMOTELY VIA ZOOM,.

October 20, 2020 at 7:00 p.m.  
MINUTES

1. **Call to Order and Roll Call.** President Braxton Gregg called the meeting to order at 7:20 p.m.. Trustees present were: Braxton Gregg, Rita Luedecke, Gene Burklund, and Becky Carwile (joined at 7:30 pm).  
Others in attendance: Library Director Joe Gunter, Barbara Durkin, and Lauren Barrett.
2. **Audience Comments/Open Forum.** No action was taken on this agenda item.
3. **Minutes from October 13, 2020.** Rita moved to accept the minutes as presented for 10/13/20. The motion was seconded and unanimously approved.
4. **Library Director Report/Discussion – Joe Gunter**
  - A. Update on land purchase: The Board agreed with the former \$800,000 offer and a letter of intent will be drawn up for the purchase offer for the property on Elroy/Ross Road. Robin Bragg with Keller Williams is the listing agent.
  - B. Joe will complete a draft 2021 Budget for the next meeting. He anticipates that it will be about 20% lower than 2020.
  - C. Joe met with Jennifer Martin at her garage library. The tentative plan is to reopen the libraries 12/14. There are some plumbing issues at Garfield. The staff is working on creating a YouTube channel. Currently, the curbside services are open 30 hours/week and well utilized. Becky asked about online book services; Joe has been in touch with Mary Jo for ideas on how to expand on services during these times.
5. **Financial Report – Barbara Durkin**  
Barbara reviewed reports sent 10/19.
6. **Open position for Board member** – no action was taken on this agenda item.
7. **Friends of the Library** – no action was taken on this agenda item.
8. **Closed session** – no action was taken on this agenda item.
9. **Adjournment** - at 8:19 pm, Rita moved to adjourn the meeting. The motion was seconded and unanimously approved.

Lauren Barrett

Administrative Assistant to the President and the Board of ETGLD

Approved 11/17/2020